

**BOROUGH OF FOLSOM  
COUNCIL MEETING  
MINUTES  
June 11, 2024**

**MEETING CALLED TO ORDER: 6:58 PM**

**SALUTE TO THE FLAG LED BY MAYOR GLENN SMITH**

**OPENING STATEMENT:** *Adequate notice of this meeting has been given in accordance with the directives of the “Open Public Meetings Act”, pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

**ROLL CALL:** Councilpersons: Conway, Whittaker, Porretta, Norman, Hoffman and Blazer

**Also present:** Mayor Glenn Smith, Clerk Patti Gatto, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.

**APPROVAL OF THE WORKSHOP MEETING MINUTES May 14, 2024**

*A motion to approve the minutes was made by Councilman Norman and seconded by Councilman Hoffman*

*There was a roll call vote with ayes all.*

**APPROVAL OF THE COUNCIL MEETING MINUTES May 14, 2024**

*A motion to approve the minutes was made by Councilman Porretta and seconded by Councilman Norman*

*There was a roll call vote with ayes all.*

**MEETING OPEN TO THE PUBLIC:**

*Margaret Holman (134 Seneca Lane) came before Council to complain about a violation she received from the Zoning Officer regarding her grass. Ms. Holman states that they are wildflowers growing and not grass in her yard.. Ms. Holman showed Council photos.*

*Mayor Smith presented Councilman Conway with the “Citizen of the Year Award”.*

**RESOLUTION:**

**RESOLUTION 2024-58  
BOROUGH OF FOLSOM**

**AN OPEN PUBLIC MEETINGS ACT - EXECUTIVE SESSION**

**WHEREAS, N.J.S.A. 10:4-12, the New Jersey Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and**

**WHEREAS**, the Council of the Borough of Folsom has determined that such circumstances presently exist and that Council is authorized to enter into an executive session from which the public will be excluded;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the Borough of Folsom, County of Atlantic and State of New Jersey that:

1. The public shall be excluded from discussion of the subject matter set forth herein; and
2. The general nature of the subject matter to be discussed is a possible litigation.
3. It is anticipated at this time that the above matter will only be made public upon a specific request to the Folsom Council and a determination by the Council that matter no longer need remain confidential; and
4. Upon the conclusion of the closed session Council will return to the public session and action may be taken at such time; and
5. This Resolution shall take effect immediately.

***A MOTION TO APPROVE RESOLUTION #2024-58 WAS MADE BY COUNCILMAN PORRETTA AND SECONDED BY COUNCILMAN WHITTAKER.***

***THERE WAS A ROLL CALL VOTE WITH AYES ALL.***

***SOLICITOR COSTIGAN ASKED COUNCILMAN HOFFMAN TO RECUSE HIMSELF. CLERK ASKED AUDIENCE TO STEP OUTSIDE.***

***COUNCIL ENTERED INTO CLOSE SESSION AT 7:12PM***

***COUNCIL RETURNED FROM CLOSED SESSION AT 7:24PM***

**CLERK'S CORRESPONDENCE:**

Next E-Waste Day is scheduled for July 13, 2024 from 8:00Am to 1:00PM at the Borough Garage.

Borough Hall will be closed on Wednesday, June 19th, 2024 in observance of Juneteenth Day and on Thursday, July 4, 2024 in observance of Independence Day.

Annual Shred Day is scheduled for September 28, 2024 from 9:00AM to 12:00PM.

**ORDINANCES: None**

**RESOLUTIONS:**

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 2024-56  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE 2023 MUNICIPAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the Governing Body of every unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body, and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs, and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to with:

R.S. 52: 27BB-52: “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000) or

imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Folsom, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**Borough of Folsom Resolution No. 2024-57**

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the FY 2025 Resurfacing of Fenimore Drive & Lupin Lane project. NOW, THEREFORE, BE IT RESOLVED that Council of Folsom Borough formally approves the grant application for the above stated project. BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2025-Folsom Borough-00192 to the New Jersey Department of Transportation on behalf of Folsom Borough. BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Folsom Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION 2024-59  
BOROUGH OF FOLSOM**

**A RESOLUTION RENEWING ALCOHOLIC BEVERAGE LICENSES WITHIN THE  
BOROUGH OF FOLSOM**

**WHEREAS**, the following Alcoholic Beverage Licensees have made their application for the renewal of their respective licenses for the year 2024-2025;

0110-44-005-006	Ruphas, LLC 10 E. Black Horse Pike Folsom, NJ 08094	\$360.00
0110-33-001-002	Folsom Inn, Inc. 1012 East Black Horse Pike Folsom, NJ 08037	\$420.00
0110-33-003-007	Harley Dawn Inc. 1402 Black Horse Pike Folsom, NJ 08037	\$420.00
0110-33-007-010	Sneakers Sports Bar 301 E. Black Horse Pike Folsom, NJ 08037	\$420.00
0110-33-006-006	Route 322 Liquors, LLC 10 east Black Horse Pike	\$420.00

	Folsom, NJ 08094	
0110-33-002-011	Stern Light Inn, Inc. 40 E. Black Horse Pike Folsom, NJ 08037	\$420.00
0110-33-004-007	Namah Shivay, Inc. 3125 Vine Rd. Vineland, NJ 08360	\$420.00

**BOROUGH OF FOLSOM  
RESOLUTION NO. 2024-60**

**RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR THE  
PROVISION OF ELECTRIC GENERATION SUPPLY SERVICE  
FOR THE SOUTH JERSEY POWER COOPERATIVE**

**WHEREAS**, the South Jersey Power Cooperative (SJPC) is a purchasing cooperative that consists of various counties and their participating co-op members, and includes numerous municipalities, K-12 school districts, vocational-technical schools, utilities authorities and other municipal agencies. The Borough of Folsom is a Participating Member of the SJPC through our respective county pricing co-operative; and

**WHEREAS**, the County of Camden is the current and acting lead purchasing agency for the SJPC; on behalf of the SJPC, Camden County publicly advertised bids for the purpose of procuring Electric Generation Supply Service (Bid SJPC A12/2024/2020); and

**WHEREAS**, the County of Camden received and opened bids on May 21, 2024 for Electric Generation Supply Service for the SJPC; and

**WHEREAS**, the following were the lowest responsible bidders:

Constellation New Energy, Inc. 1310 Point Street, Baltimore, MD 21231 South Jersey Energy Company, 1317 Route 73 North, Suite 206, Mt. Laurel, NJ 08054 for Bid Pricing Option Group 5 for MGS, SPL, CLS services at a rate of .11095/kWh.

**WHEREAS**, on behalf of the Participating Members of the SJPC, the County of Camden has executed a master agreement with Constellation New Energy, for the needs of the Participating Members of the SJPC as described above commencing on July 1, 2024 and ending June 20, 2026; and

**WHEREAS**, each currently Participating Member of the SJPC, including the Borough of Folsom, County of Atlantic shall encumber funds in accordance with applicable law and hereby acknowledge the terms and conditions of the aforementioned bid and master contract to which it will be bound for the duration of the agreement as noted herein.

**RESOLUTION 2024-61  
BOROUGH OF FOLSOM**

**A RESOLUTION AMENDING THE 2024 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A.40A:87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such items shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Borough Council of the Borough of Folsom in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2024 in the sum of \$63,000.00, which is now available from the FY 2024 Recreation Improvement Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$63,000.00 is hereby appropriated under the caption FY 2024 Recreation Improvement Grant.

**BOROUGH OF FOLSOM  
Atlantic County, New Jersey**

**RESOLUTION # 2024-62**

**A RESOLUTION ACCEPTING BID FROM THE PUBLIC SALE OF A NON-CONFORMING LOT**

**WHEREAS**, the Borough of Folsom is the owner of certain real property located on Block 3201 Lot 7 which property was not needed or required for municipal use; and

**WHEREAS**, the lot is less than the minimum size required for development under the municipal ordinance and is without capital improvements; and

**WHEREAS**, a public sale was held on June 10, 2024 pursuant to N.J.S.A. 40A:12-13; and

**WHEREAS**, an offer to purchase the real property located on Block 3201 Lot 7 for \$17,200.00 was made by James Garber and Gina Denardo Garber and

**WHEREAS**, the Council of the Borough of Folsom deems it in the best interests of the residents of the Borough of Folsom to accept the bid and sell the property in accordance with the provisions of N.J.S. 40A:12-13.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the Borough of Folsom that the bid for Block 3201 Lot 7 is accepted and that the property be sold for the amount of \$17,200.

**BE IT FURTHER RESOLVED** that the Clerk and the Mayor are authorized to execute any and all Closing Documents to Effectuate the Sale.

**RESOLUTION 2024-63  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE PROPOSAL FOR THE FALCON'S NEST PARK  
FIELD IMPROVEMENTS -CONTRACT 32**

**WHEREAS**, on May 29, 2024 informal bids were received for renovations at the Falcon's Nest Park ballfield were received at the office of Polistina & Associates, LLC.;

**WHEREAS**, it was determined that Angerman Landscape Construction Co. was the lowest responsible bid in the amount of \$67,974.05;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that the proposal submitted by Angerman Landscape Construction Co for Falcon's Nest Park Improvements and subject to the appropriation of Borough funds is accepted in the amount of \$67,974.05

**RESOLUTION 2024-64  
BOROUGH OF FOLSOM**

**A RESOLUTION ACCEPTING THE PROPOSAL FOR THE FALCON'S NEST PARK  
DUGOUT IMPROVEMENTS -CONTRACT 33**

**WHEREAS**, on May 29, 2024 informal bids were received for renovations at the Falcon's Nest Park dugouts were received at the office of Polistina & Associates, LLC.;

**WHEREAS**, it was determined that AJR Masonry, LLC. was the lowest responsible bid in the amount of \$22,801.00;

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Folsom, County of Atlantic, State of New Jersey, that the proposal submitted by AJR Masonry, LLC for Falcon's Nest Park Dugout Improvements and subject to the appropriation of Borough funds is accepted in the amount of \$22,801.00

*A motion to approve Resolutions #2024-56 thru #2024-64 excluding Resolution #2024-58 was made by Councilman Norman and seconded by Councilman Hoffman*

*There was a roll call vote with ayes all*

**SOLICITOR'S REPORT:** *Ms. Costigan discussed the land sale of June 10, 2024 for block 3201 lot 7.*

**MAYOR'S REPORT:**

**FIRE REPORT:** Mayor Smith reminded residents to use caution when driving because the kids are out of school.

**ENGINEER'S REPORT:** CJ read report

**NJDOT FY 2023 Resurfacing of Erie Road, Cherokee Road, Mohawk Drive & Seneca Lane**

Drainage construction is expected to start around the week of June 24. Once drainage construction is complete, Arawak will follow up with concrete, paving, and all other work in July and August.

**NJDOT FY 2024 Resurfacing of Fenimore Drive, Lenape Terrace & Mohawk Drive**

Drainage construction is scheduled to begin tomorrow. Once drainage construction is complete, Think Pavers will follow up with concrete, paving, and all other work in July and August.

**NJDOT FY 2025 Municipal Aid Application**

Grant applications for the New Jersey Department of Transportation's FY 2025 Municipal Aid Programs are due by July 1, 2024. The Borough's Resolution of Support to submit the grant application and execute a grant contract with NJDOT has been included on tonight's agenda to be submitted with the application.

We will request funding to resurface the remainder of Fenimore Drive as well as Lupin Lane in Penny Pot.

**NJDCA FY 2023 Local Recreation Improvement Grant - Falcon's Nest Park Field Improvements**

Informal bids were received by our office on Wednesday, May 29. Two contractors submitted informal bids for the project and Angerman Landscaping was the lowest responsive bidder at \$67,974.05.

**NJDCA FY 2023 Local Recreation Improvement Grant - Falcon's Nest Park Dugout Improvements**

Informal bids were received by our office on Wednesday, May 29. Two contractors submitted informal bids for the project and AJR Masonry, LLC was the lowest responsive bidder at \$22,801.00.

**South Pinewood Drive Concrete Curbing**

Informal bids were received by our office on Wednesday, June 5. One contractor submitted an informal bid for the project and LC Concrete, LLC was the lowest responsive bidder at \$9,180.00.

**NJDCA FY 2024 Local Recreation Improvement Grant Application**

We requested \$60,000 in funding to continue improvements at Falcon's Nest Park. The DCA has announced that the Borough has been selected and will receive \$60,000 in grant funding.

**COUNCIL MEMBER'S COMMITTEE REPORTS:**

**Councilman Conway:** *Greg stated he was happy to see the 2023 Audit went well. Greg reported that the Environmental Commission awarded an 8<sup>th</sup> grade student the Community Service Award on Thursday.*

**Councilman Norman:** *no report*

**Councilman Porretta:** *No report.*

**Councilman Whittaker:** *Jim reminded residents of the increased traffic in the Boro due to the summer season and to please use caution when driving. Jim read the public safety report. Jim stated he's hoping to introduce the new station commander at our next council meeting. Jim discussed the upgrades to the rail line. There will be more crossings and at a higher speed. Most runs will be a night. A discussion ensued.*

**Councilman Hoffman:** *no report*

**Councilman Blazer:** *no report*

**MEETING OPEN TO THE PUBLIC: NO COMMENTS**

**PAYMENT OF BILLS IN THE AMOUNT OF: \$233,964.19**

*A motion to approve payment was made by Councilman Porretta and seconded by Councilman Norman.*

*There was a roll call vote with ayes all*

Mayor Smith reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at [folsomborough.com](http://folsomborough.com) for updated Borough information and the Borough of Folsom Facebook page.

The next regular meeting of Mayor and Council will be held on Tuesday, **July 9, 2024** starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12<sup>th</sup> Street, Folsom, NJ

With no other discussion the meeting was adjourned at 7:40 PM.

Respectfully submitted,

Patricia M. Gatto  
Municipal Clerk



